

**Minutes** for the Parish Council Meeting  
24th September 2024 at 7.30pm at The Welcome Centre, Little Stanion.

**Present:**

Councillor Roger Jones  
Councillor Karen Wade  
Councillor Andrei Marcu  
Councillor Stuart Nash

Dionne Busby (Clerk/RFO)  
1 Members of the public  
Cllr Watt from North Northants Councillors.

556/24-25

**Apologies for Absence**

Cllr Darling has sent his apologies the Council accepted.

557/24-25

**Declarations of disclosable pecuniary/other interests by Councillors and dispensation Requests.**

There were no disclosures of interest by members in items on the agenda.

558/24-25

**Minutes of previous meeting**

It was **RESOLVED** to approve the minutes of the Little Stanion Parish Council meeting held on 23<sup>rd</sup> July 2024

559/24-25

**Public Participation Session**

A resident asked If the Council could find out why Lawsons bus was coming down Epping Road. A resident asked for the Council to continue to contact LSFM on the maintenance of the green space and the lake, Via duct. A resident asked about setting up a coffee morning for the older residents in the village.

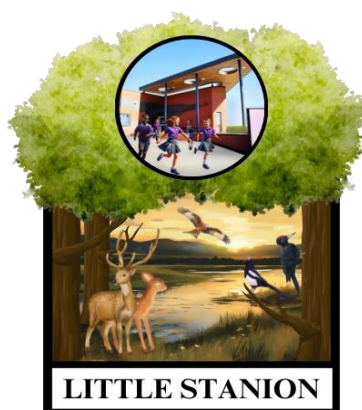
560/24-25

**Reports – for information only.**

1. Safer Communities Team and Highways were not in attendance but sent their apologies
2. PC Brad Wilson Policing. No apologies or crime report received; the Council acknowledge this was unusual. The Clerk to email PC Wilson for an update.
3. North Northants Councillors update – Cllr Watt gave a brief overview of the Councils budget. With regards JME/ the development the Council are still waiting for the outcome of the administration.
4. Any other reports -None received



## THE FIRST TIER OF LOCAL GOVERNMENT



### 561/24-25 Finance

1. Report all bank balances, monies received and any invoices raised – **RESOLVED** (bank balances could not be read out as the Clerk was unable to log into the bank the day of the meeting)
2. To Consider & approve the payments made between 23<sup>rd</sup> July 2024 and 24<sup>th</sup> September 2024 (report sent to Councillors ahead of the meeting). It was **RESOLVED** to approve these payments.

#### Schedule of Payments August 2024

Payee	Details	Powers	Net £	VAT £	Total £
Dionne Busby (S/O)	Clerks August Salary via Charity Payroll Service s/o	LGHA 1972, s112	666.39	-	666.39
Dionne Busby	Clerks August Expenses	LGA 1963 s112	45.99	-	45.99
The Payroll Company (S/O)	Charity Payroll Service s/o	LGA 1972, s111	32.50	-	32.50

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The Payroll Company (S/O)	Charity Payroll Service s/o	LGA 1972, s111	32.50	-	32.50
Debo Training	Summer village Sports activities ( Get Active)	LGA 1972 s111	750.00		750.00

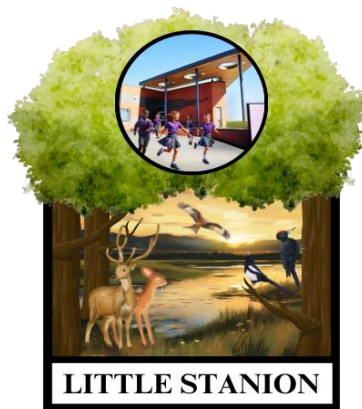
562/24-25 **Notice of conclusion of Audit** -The clerk had not yet received the notice of conclusion letter so this will be put on the following agenda

### 563/24-25 Policies

1. **Complaints procedure** it was **RESOLVED** that the Complaints Committee will be made up of the Chair the Clerk and 2 Councillors of the Parish Council. Cllr Nash first, Cllr Wade second all in favour.
2. **Financial regulations** – this has been sent to Councillors, this will be put on the next agenda to allow more time to read through it.



## THE FIRST TIER OF LOCAL GOVERNMENT



564/23-24

### **Committee Reports**

1. Co-ordination and Liaison working group Meeting arrangements – Zoom Call
2. LSVK – Christmas event – The budget for this event is £2000 that was agreed in a previous meeting. will look at advertising,
3. Resource Committee
4. Planning Committee
5. Communication Committee
  1. Canva Pro for the Parish Council – The Council agreed to purchase Canva for the Council, Cllr Darling to lead this. Cllr Nash 1<sup>st</sup> Cllr Wade 2<sup>nd</sup> all in favour.
  2. Digital and Paperback Newsletter proposal This to be discussed in other agendas
  3. Councillor recruitment this to be discussed in other agendas.

585/23-24 **Representative Matters –**

1. **Feedback from outside meetings attended or to be attended by Councillors or the Clerk -** No update
2. **Strategic Town and Parish Forum –** The meeting clashes with the Parish Council meeting.

566/23-24 **Planning Matters**

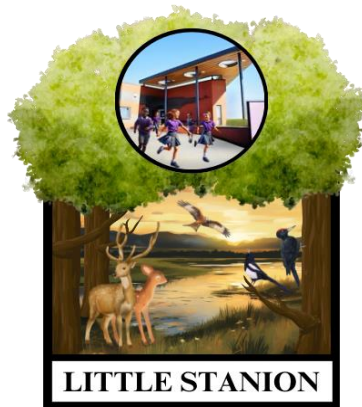
1. **Further update to be brought to the council attention by the Planning Committee**
  - **NNC meeting update** No further update, Cllr Nash to contact Bob Young, George Candler for follow up.
  - **Any other planning applications**
  -

567/23-24 **Village Matters**

1. **Welcome Centre Maintenance –** The Council has given a budget of 1000 to spend on electrical checks for the Welcome Centre. Any works that need to be done will then be brought back to the Parish Council for discussion.
2. **Solar Panel-** The price to send solar panel back to be fixed is £234.94. The Council agreed to this. Cllr Nash 1<sup>st</sup> and Cllr Marcu 2<sup>nd</sup> All in favour.



**THE FIRST TIER OF LOCAL GOVERNMENT**



3. **Youth Group Next Steps.** NYCA – Cllr Jones to contact NAYC and see if they can continue without the addition volunteer.
4. **Bus Stop Next Step** – Council feels it needs to contact LSFM

568/23-23 **Clerk Update**  
The Clerk has retracted her resignation.

569/23-24 **To confirm any additional business to be included on the agenda of the next meeting.**  
Remove Charlie Anson from Unity Trust.  
Add Cllrs to Unity Trust.  
The setting up of coffee mornings for the older residents in the Village.  
Next steps for Youth Club.

570/23-24 **Correspondence received and circulated**  
**Close of Meeting** 9:30pm  
All emails that are relevant to the Council have been shared.  
Date of next meeting 20th October 2024 at 7:30pm at the Welcome Centre.

Chairman.....

