



THE FIRST TIER OF LOCAL GOVERNMENT

Minutes for the Parish Council Meeting
26th September 2023 at 7.30pm at The Welcome Centre, Little Stanion.

Present:

Councillor Charlie Anson (Chair)
Councillor Roger Jones (Vice Chair)
Councillor Karen Wade (Joined the meeting at item 429/23-24)
Councillor Chris Horsman
Councillor Ben Darling

Councillor Stuart Nash
Councillor Stuart Masterson

1 Vacant Seats

Dionne Busby (Clerk/RFO)
PC Wilson
3 Members of the public

420/23-24

Apologies for Absence

Councillor Andrei Marcu, Safer Communities and PC Brad Wilson

421/23-24

Declarations of disclosable pecuniary/other interests by Councillors and dispensation Requests.

There were no disclosures of interest by members in items on the agenda.

422/23-24

Minutes of previous meeting

Minutes of the Little Stanion Parish Extraordinary Council meeting held on Friday the 1st September 2023 RESOLVED these minutes be **CONFIRMED** by this Parish Council as being correct record of the meeting held on Friday 1st of September 2023

Minutes of the Little Stanion Parish Council meeting held on Tuesday the 25th July 2023 RESOLVED after an amendment to the members of the Council in attendance (Cllr Stuart Nash was in attendance) was signed by the Clerk and Chairman) these minutes be **CONFIRMED** by this Parish Council as being correct record of the meeting held on Tuesday 25th of July 2023.

423/23-24

Public Participation Session

Information request/comments from members of the public present at the meeting were Received regarding the following issues: A member of the public asked about the outstanding 2 million pounds owed to NNC from the development company.

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424/23-24 Reports – for information only.

1. Safer Communities Team and Highways. Gave us an update of what they have been working on and what different events they have going on for the summer. They will be posting information on the Little Stanion Community page.
2. Northants Councillors. No update.
3. PC Brad Wilson Policing, PC Wilson gave an update. PC Wilson visited the school. The Parish Council would like to extend their thanks to PC Wilson for taking the time out to visit our local school. PC Wilson will also be doing a community visit on the Beat bus in the village on the 12th of October 2023.

425/23-24 Financial

1. Report all bank balances, monies received and any invoices raised – **RESOLVED**
2. To Consider & approve the payments made between 25th July 2023 and 26th September 2023 (report sent to Councillors ahead of the meeting). It was **RESOLVED** to approve these payments. Paperwork signed by the Chairman.
3. The Council have agreed to up the limit of the Lloyds credit card to £2,500. The letter to be sent to the bank to request this change will be signed by the names on the bank mandate which are Cllr Nash, Cllr Anson and the Clerk.

Schedule of Payments August 2023

Payee	Details	Powers	Net £	VAT £	Total £
Dionne Busby	Clerks August Salary via Charity Payroll Service s/o	LGHA 1972, s112	621.06	-	621.06
Dionne Busby	Clerks August Expenses	LGA 1963 s.5	43.99	-	43.99
The Payroll Company	Charity Payroll Service s/o	LGA 1972, s133	32.50	-	32.50
Bullmore's (Credit card Payment)	2 New Locks Fitted on the Welcome Centre doors	LGA 1976, s.19	160.00	-	160.00
Astley Signs LTD	Trail walks signage and installation	LGA 1976 s.19	7,894.00	1,578.80	9,472.80
Viking Direct (credit card payment)	2 Bisley Lockable Cupboards for the Welcome Centre & delivery	LGA 1972, s133	215.04	43.01	258.05

Schedule of Payments September 2023

Payee	Details	Powers	Net £	VAT £	Total £
Dionne Busby	Clerks September Salary via Charity Payroll Service s/o	LGHA 1972, s112	621.06	-	621.06
Dionne Busby	Clerks September Expenses	LGA 1963 s.5	51.78	-	51.78
The Payroll Company	Charity Payroll Service s/o	LGA 1972, s133	32.50	-	32.50
NCALC	Off to a flying start Course	LGA 1972, s111	48.00	9.60	57.60
Tesco – (Credit card payment)	Refreshments for LSVC AGM	LGA 1972 s133	32.40	-	32.40
PKF Little John	Annual Governance & Accountability Return	LGFA 1982 s12	210.00	42.00	252.00



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Debo Training – Get active	Active activities for the village	LGA 1972 s145	1140	-	1140
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The Clerk's reported on the bank balance and monies received and spent since the last Total combined bank balances £53,137.71. LSPC Current £29,724.95 and LSPC Savings Account £17,299.13 L SVC Current £973.17 and L SVC Savings Account £5,140.46 PayPal total currently £73.11

426/23-24 Notice of conclusion of audits

The Clerk sent out the Conclusion of Audit paperwork prior to meeting. Read out the External auditors report and certificate for 2022/23 in the meeting. The clerk to publish the Notice of conclusion of audit annual governance & Accountability Return for the year ended 31 March 2023 by the 30th September 2023

427/23-24 Complaints procedure

Adopt the new complaints procedure – the Council voted all in favour of the adoption of the new complaints procedure.

428/23-24 Grants

Goal post – LSFM came back to us to make us aware that once of the goal post that had been ordered is too big as they were not going to put in a full-sized goal. The clerk then asked the company the cost of returning the second goal and replace with a smaller goal, a return fee was agreed at a previous meeting. Then the Clerk was told the placement of the second goal was too small and would require permission from NNC. Cllr Jones has said that he had agreement from JME so will send another email out to see where we now stand before the Clerk arranged pick up or exchange.

Walking trails – The Clerk to send out the list of preferred spaces for the trail post to go, then get them agreed to proceed with the job.

Cllr Jones will be applying for a grant for the D-day/ big lunch celebrations

Cllr Wade joins the meeting.

429/23-24 Representative matters -. None

430/23-24 Planning Matters

1. Further update to be brought to the council attention by the Planning Committee

The Council are keeping the lines of communications open and waiting on NNC. The meeting was postponed till the 4th October 2023. The same 3 Cllrs will attend and speak on behalf of the Council. Cllr Horsman, Cllr Nash, and Cllr Darling. The Council had a





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meeting with Bob Young and gave an overview of what was discussed. Like agreed prior the Council will ask that the guidelines set out on recommendation 1 to be tightened so they can not be misinterpreted or be unfulfilled.

2. Any other planning applications - None

431/23-24 Committee Reports

1. **Co-ordination and Liaison working group** – Working group to meet Friday 3rd of November in the Welcome Centre
2. **LSVC** –
 - **Little Stanion Christmas event/planning meeting.** The flyer for the Christmas planning meeting has been put up on social media to ask for volunteers to help on the day or in the organising of the event. The Council have agreed a budget of £1500 to come from the LSVC account for this event. **All in favour**
 - **Confirmation of the Welcome Centre donation structure.** The list was read out and the donation structure was agreed. **Majority in favour.** Cllr Horsman was not in agreement.
3. **Resources** – Resources Committee will be meeting in November, Clerk to send out dates to the committee via email.
4. **Planning Committee** – No further updates.
5. **Communication** – Cllr Horseman to resend the latest send out the latest forward plan prior to the next LSVC meeting for approval.

432/23-24 The Little Stanion Parish Council's presence on Facebook
Deferred

433/23-24 Village Matters

1. **Welcome Centre**
 - **Refurb update** – Clerk to order 10 3ft tables
 - **Village artwork** – Councillor Darling showed us the artwork for the village sign, will update us with the copy once its finished.
 - **Report on the 2 traffic calming signs** – Deferred
 - **North Northamptonshire Council Town and Parish Council Survey** – Survey sent out to Council; The Clerk has already filled one online.
 - **Bus Stop update** – Cllr Wade contacted Highways, NNC are still to provide FOC school bus service for the next 12 months.





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434/23-23 **Clerk Update**
No update

435/23-24 **To confirm any additional business to be included on the agenda of the next meeting.**

- Defibs
- Forward planning final version
- Little Stanion Parish Council Presence on Facebook
- Bus stops
- Queen Jubilee plaque

436/23-24 **Correspondence received and circulated**
Close of Meeting 9:33pm
All emails that are relevant to the Council have been shared.
Date of next meeting 31st October at 7.30pm at the Welcome Centre.

Chairman.....

