



Minutes for the Meeting of the Village Committee

At 7:30 pm on Tuesday 12th September 2023 at The Welcome Centre, Little Stanion.

Present: -

Councillor Stuart Nash (Chair)
Councillor Benjamin Darling
Councillor Roger Jones

Dionne Busby (Clerk/RFO)
Lorraine Kennedy

		Action
185/22-23	Appoint a chair There were no one that put themselves forward. Cllr Nash the current chairman will continue as Chair until a replacement is in place	
186/22-23	Apologies for absence Cllr Anson	
187/22-23	Approve minutes of previous meetings – The Little Stanion Village Committee meeting 05 th May 2023 did not meet Quorum so there were no minutes to approve.	
188/22-23	Financial Update The Clerk supplied the following balances – Parish Council Savings Account - £17,299.13 Current Account 30,794.81 Village Committee Savings Account £5,140.46 Current Account £1003.17 Total £54,237.57 PayPal Account – £73.11	
189/22-23	WC booking system Confirm who is responsible for the booking system role. The Clerk confirmed she is responsible for the booking system. Lorraine confirmed she is happy to continue to provide help with any queries that come up on Facebook that the Clerk may not have viewed.	Clerk LK
190/22-23	Annual WC document/ policy review	DB



	<p>The donation policy was provisionally updated to be agreed at the next LSPC meeting.</p> <p>Conditions of hire The conditions of hire that is sent to bookings was sent out to the Council. No changes to the conditions to be made.</p> <p>Email sent to WC hirers The Email sent to bookings was sent out to the Council. No changes to the conditions to be made.</p>	
191/22-23	<p>Events timetable for the year July 2023 - July 2024 Potential events listed were – Easter egg hunt, Big lunch, Dog show, Christmas event, D-day, Bake off.</p> <p>Appoint events monitor – define role This position has yet to be filled, this person will keep events and coordination on track and will also make sure there is enough lead time for planning of the event.</p>	CH
192/22-23	<p>New items for the Welcome Centre Fridge Tables 10 small tables.</p>	
193/22-23	<p>Christmas Event The Christmas event to be held 16th of December 2023 time TBC Santa’s grotto, Food, Christmas lights. A budget for the event will be discussed at the next LSPC meeting.</p>	
194/22-23	<p>Christmas lights competition To be organised</p>	
195/22-23	<p>Garden awards Little Stanion garden awards to help encourage tidy gardens.</p>	
196/22-23	<p>Consider the development of a forward plan for the village Committee This position is still to be filled.</p>	
197/22-23	<p>Agree date of next meeting Tuesday 14th November 2023 at 7.30pm in the Welcome Centre</p> <p>Close meeting at 9:20pm</p>	

Chairman.....
Date

