



THE FIRST TIER OF LOCAL GOVERNMENT

Draft Minutes for the Parish Council Meeting
25th July 2023 at 7.30pm at The Welcome Centre, Little Stanion.

Present:

Councillor Charlie Anson (Chair)
Councillor Roger Jones (Vice Chair)
Councillor Karen Wade
Councillor Chris Horsman

Councillor Stuart Nash
Councillor Stuart Masterson
Councillor Andrei Marcu

1 Vacant Seats

Dionne Busby (Clerk/RFO)
PC Wilson
2 representatives from Safer Communities
2 Members of the public

398/23-24

Apologies for Absence
None received

399/23-24

Declarations of disclosable pecuniary/other interests by Councillors and dispensation Requests.

There were no disclosures of interest by members in items on the agenda.

400/23-24

Minutes of previous meeting

Minutes of the Little Stanion Parish Council meeting held on Tuesday the 27th June 2023 RESOLVED after an amendment to minute 408/22-23 point 4 (The amendment to the Planning application reference number was signed by the Clerk and Chairman) these minutes be **CONFIRMED** by this Parish Council as being correct record of the meeting held on Tuesday 27th of June 2023.

401/23-24

Public Participation Session

Information request/comments from members of the public present at the meeting were Received regarding the following issues:

- The Chair noted that the wording that is used under the Public Participation minute on the agenda be returned to the original wording after listening to feedback.
- A resident brought up the complaint/request that they had made.
- A Cllr asked for more bins in the village, towards Tesco and around the lake



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402/23-24 **Reports – for information only.**

1. Safer Communities Team and Highways. Gave us an update of what they have been working on and what different events they have going on for the summer. They will be posting information on the Little Stanion Community page.
2. Northants Councillors. No update.
3. PC Brad Wilson Policing, PC Wilson gave an update

403/23-24 **Co-option of New Members**

Co-option of new councillors

Mr Ben Darling had previously sent his paperwork to the Clerk; Mr Darling told us a little about himself. Proposed/seconded and with all members present in favour of co-opting Mr Darling as the 9th member of the Council. Approved by this Council.

405/23-24 **Financial**

1. Report all bank balances, monies received and any invoices raised – **RESOLVED**
2. To Consider & approve the payments made between 27th June 2023 and 25th July 2023 (report sent to Councillors ahead of the meeting). It was **RESOLVED** to approve these payments. Paperwork signed by the Chairman.
3. Full bank reconciliation will be made in the next resources meeting

Schedule of Payments July 2023

Payee	Details	Powers	Net £	VAT £	Total £
Dionne Busby	Clerks July Salary via Charity Payroll Service s/o	LGHA 1972, s112	621.06	-	621.06
Dionne Busby	Clerks July Expenses	LGA 1963 s.5	43.99	-	43.99
The Payroll Company	Charity Payroll Service s/o	LGA 1972, s133	32.50		32.50
NCALC	Chair and Leadership Course	LGA 1972, s133	48.00	9.60	57.60

The Clerk's reported on the bank balance and monies received and spent since the last Total combined bank balances £64,373.52. PC Current £41,025.76 and Savings Account £17,299.13 LSVC Current £908.17 and Savings Account £5,140.46 PayPal total currently £100.85

404/23-24 **Complaints**

1. **To adopt new complaints procedure.** The Council were sent the new complaints procedure but wanted to make a few amendments before adoption. To be placed back on the agenda for the next full Parish Council meeting.





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2. Report on a formal complaint received 28th June 2023 T

The Complaint was dealt with as a formal complaint. The Clerk with the Chair addressed the complaint with the complainant through a series of emails and deemed the complaint answered and closed. The Clerk checked with NCALC that she was following the correct procedure throughout. The Chair addressed the complainant in the meeting with the complainant after the complainant revealed himself during the meeting. A transcript of the complaint was shared with the Councillors for information only prior to the meeting. All personal details were redacted

406/23-24 **Grants**

Cllr Jones gave the Council an update on where we are with the trails and goal post,

407/23-24 **Representative matters** Cllr Jones (Vice Chair) gave us an had been on the chair training course and gave a brief summary of what he had learnt.

408/23-24 **Planning Matters**

1. Further update to be brought to the council attention by the Planning Committee

The Council are keeping the lines of communications open and waiting on NNC to release the reports which is due to be released 6th of September. Cllr Nash is trying to organise a zoom meeting. A Public meeting has been requested by a member of the public and this has been discussed previously and again in this meeting. The council feel there is not enough new information to warrant calling a public meeting.

2. Any other planning applications - None

409/23-24 **Committee Reports**

- 1. Confirm Committee members** – Committee members confirmed
- 2. Co-ordination and Liaison working group** – This working group will meet throughout the year dates to be confirmed between the chairs. This is so all chairs of Committees are working in unison with the forward plan.
- 3. LSVc** – no update. Date of next meeting 12th September 2023
- 4. Resources** – Aims have been set. No update
- 5. Communication** – Cllr Horsman discussed the points and aims from the Communication Committee meeting and the forward plan is still a work in progressed and stressed that the for the forward plan be a success all committees will need to do their part.



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410/23-24

Village Matters

1. Welcome Centre

- **Refurb update** – The Choose which Cupboards they wanted to be purchase and the Clerk will not get those ordered.

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410/23-23

Clerk Update

The Clerk will be on annual leave from the 15th – 22nd of August. The clerk will put the Chair and Vice chairs email on her Out of Office reply

411/23-24

To confirm any additional business to be included on the agenda of the next meeting.

412/23-24

Correspondence received and circulated

Close of Meeting 9:27pm

All emails that are relevant to the Council have been shared.

Date of next meeting 26th September at 7.30pm at the Welcome Centre.

Chairman.....

